

CRDM Committee Meeting Notes

Thursday, October 27, 2011 / 2:00 pm – 3:00 pm / GSB 203A

Meeting Notes

Attended:

Melissa Rockwell-Hopkins
Dr. Randall T. Lee
Cynthia Ramos
Laura Dhirani
Spencer Moore
Leroy Mays (proxy for David Johnson)

Sameer Kapileshwari
Lillian Wanjagi
Mike Yancey
Selesta Hodge
Malcolm Davis

Not in attendance:

Dr. Liz Fletcher

Guests/Funding Requests:

1. Bob Schneller / Kenneth Tolbert – Safety Eyewash Station Project
2. Katherine Miller – Blaffer Gallery Renovation Project

New Project Log:

Committee reviewed new projects funded as of 09/20/11 (reference CRDM New Project Log as of 10/24/11).

CRDM as of 10/22/2011

Melissa provided a brief summary of CRDM budget reports. There is approximately \$6.2M in funds available for CRDM requests for remaining fiscal year. This limit is partially due to the recent addition of HEAF funds to deferred maintenance.

Funding Reserve Report

Committee reviewed report to identify reserved funds totaling \$3.9M. Each project was discussed line by line, but it was observed that most are currently only placeholders.

*Engineering S44 project – once design phase complete, the committee agreed to schedule a site visit to the lab.

MP Reports

Lillian Wanjagi provided a brief overview of current MP2 and MP4 reports that was submitted to THECB on October 15, 2011. MP2 and MP4 reports are available for review on the CRDM website.

Mixed Ownership Funding Guidelines Review

Usage of these guidelines went in effect on 09/1/11. The purpose of these guidelines is to establish joint service level funding agreements for those building with mixed ownership (auxiliaries and E&G). The committee reviewed Hilton total funding needs spreadsheet which details all current Hilton projects with cost split between CRDM funding and Hilton funds needed. Total current funds needed for Hilton project is equal to \$323K, the committee approved this funding amount and to proceed with projects accordingly.

Blaffer Gallery Renovation Project

Katherine Miller attended to brief the committee on current Blaffer Gallery project. The current small project is being funded by donated funds to enhance space and provide a new entrance. Additional funding required for this project totaling \$47K, which the committee approved.

Safety Eyewash Station

Bob Schneller and Kenneth Tolbert provide updated presentation to the committee for this project, which removed the eyewash station alarms from original proposal as well as reduced the buildings renovated from nine (9) to seven (7). The committee agreed to proceed in phasing this project, first phase to be for design of project with a committee approved funding amount of \$30K. The Project Manager was given the recommendation to identify a task force for this project to review design and identify location and number of PI's this can serve. Dr. Lee agreed to serve on this Task Force.

ACTION ITEMS:

1. Kenneth Tolbert to resubmit funding request for campus eyewash and shower station (Option #2) for committee electronic vote once design is complete – action pending.
2. Jim Norcom to submit a funding request for design phase of the Optometry project – submission pending SHW FCA report.
3. Ken to Oliver to submit CRDM request for the Cullen Engineering project for design only. He will then return later for full funding consideration. This has been completed.
4. Melissa recommended to Mike Yancey to discuss with Spencer Moore design issues regarding drains near laboratory eyewash and shower stations within science buildings. FPC is evaluating.
5. Cynthia to send out meeting notes initially, and follow up with release of CRDM reports as well as any handouts and/or presentations provided during the committee meeting. Ongoing

NEXT MEETING:

Wednesday, January 25, 2012 / 11:00 am – 12:00 pm / GSB 203A

Preliminary Agenda

1. Committee Changes, Guest and Introductions.
2. CRDM Reports Review – George / Melissa
3. FAMIS Space Management Update – Lillian
4. Design Status Update – Jim Norcom
 - a. Eye Wash Station Project
 - b. Engineering S44
5. New Funding Requests
 - a. Cameron Building 1st Floor Men's Restroom – Jim
 - b. Central Plant Chiller #4 Machine Repair – Sameer
 - c. Open/Other Requests
6. Other/Open Items
 - a. Website, Member & Guidelines Updates - Cynthia